

# ***DSHS***

## ***Reinventing the MMIS***



**Vol. 2 No. 2**

**Medical Assistance Administration, DSHS**

**March 11, 2004**

### **Project managers prepare for ISB presentation**

Preparations for the upcoming MMIS re-procurement continued to move ahead in February.

The Project Managers worked with the Information Services Board's (ISB) Core Systems group in a final rehearsal for an important presentation before the full ISB on March 18. MAA Deputy Assistant Heidi Robbins-Brown said the preliminary briefing of the Core Systems group went very well and received good support from the subcommittee.

A draft RFP will be due in the next few weeks so that it can be fully reviewed before it is submitted to the federal Centers for Medicare and Medicaid Services (CMS) by a May 1st deadline to allow release to vendors by July 1st, Heidi said.

Another vital element was added in late February, with the addition of four new business analysts who will be directed by **Karen De Leon**, the project's business analyst manager.

The team's first hurdle is to begin a detailed business process review and program analysis of services not currently being processed through the MMIS.

#### **FOCUS: Karen De Leon, Business Analyst Manager:**



The new head of the business analysis team brings a wealth of MAA experience to the job.

Karen has worked for MAA since 1993 as HIPAA Implementation Manager, Claims Operations Manager, and Medical Assistance Program Manager

**(Turn to Page 2)**

### **The MMIS Re-procurement Newsletter**

*Medical Assistance  
Administration,  
DSHS*

#### **CAT Team Kickoff**

The DSHS Cross Administration Team, or CAT, met for a February 17th Kickoff meeting. CAT members span the agency from Aging and Disabilities Services Administration (ADSA) to Financial Services Administration (FSA).

**Gena Cruciani**, MMIS Deputy Project Manager, led members through the Executive Scope Decision, CMS updates, Roles and Responsibilities, and Issue Resolution along with the team's next steps.

The CAT will contribute to the project's understanding of MMIS system requirements across administrations. Team members will represent their Administration and/or Division by providing recommendations, and identifying/resolving issues impacting the outcome of the MMIS Re-procurement project.

The CAT team will meet on a monthly basis. The next meeting will be March 23rd.

**(Continued from Page 1)**

She spent two years at Indiana University in Physical Education and Sports Medicine. She also was in the Army from 1981-1986 in the medical field and graduated with honors from practical nursing.

Karen lives in Lacey with her two children, Jeremiah, 16 and Erika 15, and her husband, Mark, who is an overseas environmental specialist for DRMO.

### **New Business Analyst Team Members:**

Business analysts are responsible for documenting business processes and developing recommendations for the agency-wide business changes needed as a result of re-procurement of the new Medicaid Management Information System (MMIS) within DSHS. Their principal responsibilities include:

- ◆ Working with the project team to identify all needed operational and business changes for re-procurement.
- ◆ Coordinating, directing, promoting, and facilitating the implementation.
- ◆ Ensure adequate tracking, reporting accomplishments, risks, and opportunities.

**Dineen Kilmer**, Business Analyst, has worked for MAA since 1993. Her positions include: Information Technology System Specialist,

Medical Assistance Specialist Supervisor, DDS Adjudicator, and Medical Claims Examiner

Dineen has a B.A. in Criminal Justice from St. Martin's College. She resides in Lacey.

**Judy Bennett**, Business Analyst, is a CPA who has worked for DSHS since 1990, with a brief sabbatical in the private sector. Judy's DSHS positions include: Cost Reimbursement Analyst, Provider File Unit Supervisor, SSPS Program Manager, Fiscal Program Manager, Supply Officer, and Regional Business Manager. Judy has a CPA license and a B.S. in Accounting from CWU. She lives in Olympia

**Christine Nolan**, Business Analyst, has worked for DSHS since 1993. She has held numerous positions within DSHS from Legislative Analyst, to Administrative & Employee Support Section Manager. She also served in the Air Force Reserves. Christine has a B.A. from St. Martin's College. Christine resides in Yelm

**Gaye Mercer**, Business Analyst, has worked for DSHS since 1993. Some of Gaye's numerous positions include: CARS Product Manager/Business Analyst, Financial Recovery Supervisor, and Financial Recovery Enforcement Officer. Gaye is certified in Washington Public Management and Project Management from SPSCC

### **Coming up**

**March 23**  
Next CAT team meeting

**March 18**  
State Information Services Board reviews and approves alternative analysis

**April 13 & 15**  
MMIS Informational Forums

**May 1**  
Deadline for MMIS RFP to be submitted to CMS for review

**July 1**  
Target date for releasing RFP for MMIS Vendors

and the University of Washington. She resides in Lacey

### **First voice at MMIS**

**Monique Williams**, MMIS Administrative Secretary, is the first voice many people hear at MMIS. Monique came to MAA to work on the HIPAA project as a call center representative, calling providers and helping them enroll for HIPAA compliance.

Monique moved on to OAS as a Secretary Senior, and then secured a position with the MMIS Re-procurement project as an Administrative Secretary.

Monique has worked at several private industry positions including the Bank of America. She is a graduate of North Thurston High School.